

Codington County is hiring a Full-Time Deputy Veterans Service Officer. The Deputy VSO serves as a liaison to assist the Director with veterans and their families in filing claims for state and federal benefits. The position involves meeting with veterans in person, over the phone, and/or via email; reviewing and filing claims to the South Dakota Department of Veterans Affairs for further review and filing; managing veteran caseloads; and participating in outreach and attending training activities. Additionally, individuals in this role update and maintain the electronic database VetraSpec and assist veterans in navigating the VA Healthcare System.

**The Ideal Candidate Will Have:**

- Great communication skills, both verbal and written.
- Strong attention to detail and the ability to provide excellent customer service to a variety of people.
- Knowledge of VA and state veteran benefits.
- Ability to read and understand VA, state, and federal laws and regulations.

**APPLICANTS MUST MEET THE FOLLOWING REQUIREMENT TO BE CONSIDERED.**

**Requirement: 33A-2-1. Veteran defined.**

**For the purposes of all statutes relating to rights, privileges, ceremonial recognition, exemptions, and benefits (except a state bonus) of veterans and their dependents, the term, veteran, means any person who:**

- 1. Has served the full obligation for active duty, reserve, or National Guard service in the military, or received an early discharge for a medical condition, hardship, reduction in force, or at the convenience of the military; and**
- 2. Has been separated or discharged from such service honorably or under honorable conditions.**

**Therefore, applicants for this position must submit a copy of their DD214 discharge papers with their application.**

This position is eligible for Veterans' Preference per ARSD 55:10:02:08.

Successful applicant(s) will be required to undergo a background investigation. An arrest/conviction record will not necessarily bar employment.

Starting wage is \$28.65/hr per hour with full County benefits. The position is open until June 27, 2025 and the start date is planned for August 1, 2025. Codington County is an Equal Opportunity Employer.

Apply online at SD Works or Indeed.com or you may complete an application at the Codington County Veteran's Service Office. If you have any questions, please contact the Veteran's Service Office at (605) 882-6289.